

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – April 5, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 5, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Danielle Matlock
Leon Heaton
David Gearheart
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Sara Janes, Board Attorney
Lisa Traylor, Board Administrator
Nicolette Sharp, Board Administrator
Courtney Cook, Fiscal Supervisor

OTHERS IN ATTENDENCE

Amber Turner
Alicia Harrison
Donna Warford
Michael Johnson
Michelle Nobles
Tamela Hilson

MEMBERS NOT PRESENT

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mr. Durham made a motion to approve March 1, 2024, regular board meeting minutes. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

DPL REPORT

- No report.

OLD BUSINESS

- Mrs. Traylor informed the board that the DPL contracts had been sent to the fiscal department.

NEW BUSINESS

- HB 505 was signed by the Governor.
- Mr. Durham made a motion to have Mrs. Traylor and Ms. Sharp approve TCADC applications starting May 1st. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- The Complaints committee made a motion to accept the complaints committee's recommendations as listed below.
 - 2024-01. Refer to investigation.
 - MH. Recommend approaching legal counsel to do a voluntary revoking of license.
 - KW. Recommend legal counsel to send letter to complainant about not proceeding with self-report.
- Motion was seconded by Mr. Durham, and the motion carried unanimously.

REVIEW COMMITTEE

- Mr. Heaton made a motion to adopt the review committee's recommendations. Motion was seconded by Mr. Durham, and the motion carried unanimously.

APPLICATION REVIEW

- Mrs. Matlock made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mr. Durham, and the motion carried unanimously. The Board entered closed session at 10:18 a.m.
- Mrs. Matlock made a motion to enter open session at 11:13a.m. Motion was seconded by Mr. Durham, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Duram, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mr. Durham made a motion for Mrs. Traylor to send a mass email to all board approved supervisors to inform them that supervision training must be the board sponsored training. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

LEGAL COUNSEL REPORT

- Mrs. Janes informed the board that Mr. Leffel was researching to draft language about emergency suspensions.

TRAVEL AND LODGING

- Mr. Durham made a motion to accept travel and lodging for the April 5, 2024, meeting. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, May 10, 2024 @ 10:00 a.m.

ADJOURN

- Mr. Heaton made a motion to adjourn at 11:57 a.m. Motion was seconded by Mr. Gearheart, and the motion carried unanimously.